



QUEENSLAND POLICE SERVICE

PARTY SAFE REGISTRATION FORM

Privacy Collection Statement

The Queensland Police Service (QPS) is collecting your information for the purpose of processing your application to register your party. The collection of this information is authorised by the *Police Service Administration Act 1990* (Qld). Otherwise the information you provide will not be used or disclosed without your consent unless such use or disclosure is authorised or required by law, including the *Police Service Administration Act 1990* (Qld) and the *Information Privacy Act 2009* (Qld). You have a right to access personal information that the QPS holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the QPS Right to Information and Privacy by email at e-RTI@police.qld.gov.au or by telephone 07 3364 4666.

Please note:

By registering your party, subject to operational convenience and requirements, the **Queensland Police Service (QPS) will endeavour to maintain a generalised presence in the surrounding area of your party, however, cannot guarantee that a police presence will always be possible.** A police response should be available in-line with its obligations to the community upon receiving a request for assistance. QPS does not guarantee that reliance on the information provided will prevent any loss, injury, damage or other adverse incident from occurring during or in connection with a registered party.

Host and contact details

First Name:		Last Name:	
Home phone:		Mobile phone:	
Email Address:			
Will the host be in attendance for the duration of the party?	Yes	No	
Host contact number during party (if different to the above):			
Name of second contact person who will be in attendance at the party			
First Name:		Last Name:	
Contact number:			

Party details

Party start date:	Party start time:	Party finish time:
Address of party:		
Suburb/town:	State:	Postcode:
Occasion (18 th , 21 st , post-formal party, housewarming etc.):		
Approximate number of guests:	Average age of guests:	
What type of entertainment will be provided at the party e.g. live band, DJ, personal sound system?		
Is there likely to be alcohol at the party?	Yes – alcohol will be provided by the party host Yes – guests will be bringing their own alcohol (BYO) Yes – alcohol will be served by a licensed provider No	
Will there be responsible adults supervising at the party?	Yes and they will be consuming alcohol Yes and they will not be consuming alcohol No	
The number of responsible adults supervising will be:		
Has licensed security/crowd controllers been engaged for the party?	Yes	No
Has the party been advertised publicly i.e. on any social media sites?	Yes	No
Where/how has the party been advertised?		
Are you expecting any issues with gatecrashers or uninvited guests?	Yes	No
Have you looked at the QPS Party Safe for Hosts webpage?	Yes	No
Have your neighbours been notified?	Yes	No
Would you like Party Safe resources?	Yes	No
How many Party Safe wristbands do you require?		
Where did you hear about Party Safe?		

Please complete all sections above about your upcoming party to ensure a safe and more enjoyable time for everyone.

To register a party please complete the online Party Safe registration form at www.police.qld.gov.au/party or complete and return this form via email to partysaferegistration@police.qld.gov.au at least **TWO WEEKS** before your party.

QPS USE ONLY

Date received:	Officer's name:	
Any CAD jobs related to party?	Rank:	Reg no.:
	Station:	